

[Environmental Inspection Services Intern](#)

The Baltimore City Health Department seeks Environmental Inspection Services Intern. This intern will assist with archiving of files, updating our database with operation hours for food establishments, collecting and tallying data from inspection reports, setting up food service trainings by making contacts with local businesses and community partners. The intern may also shadow food inspectors in the field. This internship will consist of 15-20 hours per week. We are looking to fill this position immediately and it will last approximately 3-6 months. This is an unpaid position, but is a perfect opportunity for a student seeking graduation credit, volunteer hours, or practicum requirements.

Job Duties

- The interns will work with Environmental Health personnel to:
 - Archive files and update environmental health databases
 - Data analysis of food facility inspection reports
 - Community and business engagement to implement food service trainings
 - Shadow food inspectors on-duty
 - Complete other duties as assigned

Candidate Requirements

- The candidate must have basic computer skills including proficiency in Microsoft Office
- Candidate must be well organized and adaptable

Candidate Desirables

- Interest in Environmental Inspection Services and food inspections
Concentrations in Environmental Health Studies

To apply

Send pdf versions of your resume and cover letter to the Baltimore City Health Department (bchdinternships@gmail.com). Please put "Environmental Health Internship" in the subject line.

