

Data Management Intern

The Baltimore City Health Department seeks a Data Management Intern. This internship will consist of 8 hours per week. We are looking to fill this position immediately and it will end in 6 months. This is an unpaid position, but is a perfect opportunity for a student seeking graduation credit, volunteer hours, or practicum requirements.

Overview

The Accountable Health Communities (AHC) project is centered around understanding how social determinants impact overall health. The AHC project is twofold and consists of screening for social needs in clinical settings and creating a free, city-wide, resource directory called CHARMcare.

Job Duties

- Conduct research on various community based organizations and health care centers across the city
- Updating and validating resources for the CHARMcare tool
- Attending relevant CHARMcare meetings
- Contact various businesses and locations related to CHARMcare

Candidate Requirements

- Proficient in Microsoft Suite
- Effective oral and written communication skills
- Ability to work well with others

Candidate Desirables

- Proficient in Excel and Microsoft Word
- Experience in social determinants of health work
- Work or education experience in the Public Health

To apply

Send pdf versions of your resume and cover letter to Lindsay Adams supervisors (Lindsay.Adams@baltimorecity.gov). Please put "Data Management Internship" in the subject line.

