APPLICATION COVER PAGE

Youth Nutrition Educator Employment Mini-Grant (FY17)

### Legal Name of Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

#### Phone/FAX/email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Issue Area(s) for your organization:**

**\_\_\_\_ Nutrition Education \_\_\_\_ Workforce Development**

**\_\_\_\_ Community Gardens/Urban Farms \_\_\_\_ Youth Development**

**\_\_\_\_ Farmers Markets and Farm Stands \_\_\_\_ Working with Food Retailers**

**Other(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Geographic Area(s) for your organization:**

**\_\_\_\_ Brooklyn/Curtis Bay \_\_\_\_ Poplar Grove**

**\_\_\_\_ Franklin Square \_\_\_\_ Southern Park Heights**

**\_\_\_\_ Lower Edmondson Village \_\_\_\_ Sandtown/Harlem Park**

**\_\_\_\_ McElderry Park \_\_\_\_ Upton/Druid Heights**

**\_\_\_\_ Patterson Park \_\_\_\_ Washington Village/Pigtown**

**Other(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***Chief Executive Officer (Signature): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### Name (printed) and Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **(date)**

1. **Communication and Accountability (30 points)**

Write your initials on the lines following each statement if your organization can commit to fulfilling it.

* Scheduling a check in phone call with BCHD’s youth health organizer **at least once a week.**  \_\_\_\_\_\_\_
* Returning calls or emails within 24 hours regarding programmatic concerns or questions. \_\_\_\_\_\_\_
* Informing BCHD staff of **any schedule changes** as soon as you are made aware.

\_\_\_\_\_\_\_

* Being able to commit to the project details and the scope of service (found in Appendix A and B of the RFP). \_\_\_\_\_\_\_
1. **Capability of the Organization (300 words, 20 points)** *What is the mission of your organization? What experience do you and/or your organization have in food-related work? What experience do you have in youth workforce development? How will you recruit adults and youth for this project?*
2. **Target Population and Food Desert Focus (250 words, 20 points)** *Who is your target population? What geographic area within Baltimore City do you serve? Where will you focus this project? (Must list one of the neighborhoods on the cover page.) Are there food deserts in your target area according to the 2015 Food Environment Report? (Available for download at* <http://archive.baltimorecity.gov/Government/AgenciesDepartments/Planning/BaltimoreFoodPolicyInitiative/FoodDeserts.aspx>*) If it is not designated as a food desert, what other barriers does your population face to accessing healthy food (ex. Vehicle ownership)?*
3. **Work Plan/Scope of Service (250 words, 20 points)** *Review the project details and scope of service found in Appendix A and B. Does your organization have the administrative capacity to meet these objectives? What do you see as being the biggest barrier potentially to your organization meeting these objectives? What projects similar to this has your organization taken on in the past?*
4. **Food Justice Community Conversation (100 words- 10 points)** *Does your organization have the space to host a Food Justice Conversation? If not, with whom do you see yourselves partnering to hold the event? Note: While the community conversation is mandatory the organization can use a space that is not their own as long as it is in the target area.*