

B'more for Youth! Collaborative Internship Opportunity

The Baltimore City Health Department Office of Youth Violence Prevention is seeking one student intern to provide assistance with its B'more for Youth! Collaborative. The position would start immediately for a minimum of 4 months, but no longer than 10 months, for about 12-20 hours each week. This is an unpaid position, but is a perfect opportunity for a student seeking graduation credit, volunteer hours, or practicum requirements.

Position Description

The B'more for Youth! Collaborative is Baltimore City's Plan to Prevent Violence Affecting Youth. The intern will be responsible for providing support and assistance with planning, implementing, and evaluating activities associated with the Collaborative. Activities may include:

- General oversight for collaborative activities and associated projects
- Grant development, submission, and management
- State and national reporting
- Technical assistance to collaborative members and partners
- Develop and implement strategies that will lead to long-term involvement of institutions, organizations, and individuals in health promotion, assessment, and evaluation

Other potential responsibilities include:

- Continually broaden expertise and serve as resource person
- Conduct literature/resource reviews to identify best practices for collaborative work
- Recruit and maintain a diverse collaborative membership with state and national partners
- Serve as POC for coordinating activities such as:
 - Direct needs assessment activities
 - Develop instruments and protocols for testing effectiveness of collaborative strategies
 - Conduct community engagement activities
 - Promote healthy practices for member data collection and sharing
 - Direct Collaborative in developing youth related violence prevention policies
 - Participate in collaborative discussions with other local, states and national organizations focusing on youth violence prevention

Qualifications & Attributes

- Bachelor's/Master's level college or university student majoring in public health or related field such as health education, administration, policy/planning
- Proven ability to work independently
- Public relations or marketing skills
- Excellent organizational skills
- Excellent interpersonal and communication skills
- Knowledge of the research process
- Highly proficient with Microsoft Office and general computer skills

This is an unpaid position.

Applicants should submit a resume that details their relevant work and educational experiences, a cover letter stating their interests, qualifications and the internship area they are applying for to Kimberly Lagree at kimberly.lagree@baltimorecity.gov .